



**University of the Incarnate Word
Office of Financial Assistance
CCVI Ministries Tuition Discount Form**

4301 Broadway, Box 308
San Antonio, TX 78209
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Revised 01/2022; CCVI

STUDENT INFORMATION:

Student's Full Name: _____ Student's UIW ID: _____

Academic Year Requested: _____

Student's Relationship to CCVI Ministry Employee:

- Self (CCVI Ministry Employee)
- Dependent of Employee: A dependent must have been claimed as a legal exemption on the employee's most recent tax return.
Required: Submit a copy of the employee's most recent tax return to determine eligibility. Income may be redacted.

CCVI MINISTRY EMPLOYEE INFORMATION:

CCVI Ministry Employee must be in a regular, full-time work status prior to the first day of classes for the semester or term. The UIW Office of Financial Assistance will verify with your employer using the information below:

Employee's Full Name: _____ Telephone Number: _____

- CCVI Ministry:** The Village at Incarnate Word Incarnate Word Academy Headwaters Sanctuary
 Visitation House Ministries Incarnate Word High School

Initial the following statement to allow UIW to request your employment status:

___ I authorize my employer to release information to UIW regarding the status of my employment.

STUDENT ACKNOWLEDGEMENT: Provide your initials next to each statement to indicate your understanding.

- ___ The CCVI Ministries Tuition Discount Form must be submitted to the UIW Office of Financial Assistance each academic year for consideration.
- ___ The CCVI Ministries Tuition Discount is a 33% discount which applies to tuition only; it does not include any other fees/charges. Tuition may be discounted regardless of part-time or full-time status, in any semester/term during the academic year.
- ___ The discount applies to undergraduate & graduate courses which are available on the Broadway Campus and the School of Professional Studies (online or in-person). The discount is not applicable to certificate, professional, or doctoral programs.
- ___ The discount is available for an individual's first bachelor's degree or first graduate degree.
- ___ All CCVI Ministries Tuition Discount recipients must demonstrate Satisfactory Academic Progress (SAP) to maintain eligibility. SAP cumulative GPA requirements: undergraduate students 2.0 and graduate students 3.0. Students must also successfully complete 75% of all attempted coursework (UIW courses and transfer work) and cannot exceed total degree credit hour requirements by more than 150%.
- ___ Students utilizing the CCVI Ministries Tuition Discount will not be eligible to receive any other UIW aid (e.g., UIW grants UIW Academic Scholarship, performance, UIW scholarships/discounts) towards tuition. Any UIW aid awarded prior to approval of the discount will be invalid and a revised award letter will be generated to show acceptance of the CCVI Ministries Tuition Discount and cancellation of any other UIW aid.
- ___ In the event that your initial UIW aid exceeds the CCVI Ministries Tuition Discount amount, your CCVI Ministries form will be cancelled in order to maximize your aid eligibility.

Your signature verifies that you understand and accept the policies outlined in this form.

Student Signature (Required)

Date

Sponsoring Employee (Required for dependents of employees)

Date

The CCVI Ministries Tuition Discount Form must be submitted to the Office of Financial Assistance via fax (210-283-5053), e-mail (финаid@uiwtx.edu), mail (4301 Broadway CPO 308, San Antonio, TX 78209) or in office for consideration.